

AI Readiness Checklist

Step 1 Data Quality & Infrastructure

- ☐ Are vendor records centralized in a single source of truth (e.g., GRC, Procurement system)?
- ☐ Is your vendor data cleansed (e.g., no duplicates, updated contact info)?
- ☐ Can your current IT infrastructure support API integrations with external risk intelligence feeds?
- ☐ Do you have historical security questionnaire data in a machine-readable format?

Step 2 Process Maturity

- ☐ Are your vendor risk tiers (Critical, High, Medium, Low) clearly defined and documented?
- ☐ Do you have a standardized workflow for vendor onboarding and offboarding?
- ☐ Are remediation timelines (SLAs) for vulnerabilities formally established?
- ☐ Is your control mapping consistent across different frameworks (SOC 2, ISO, etc.)?

Step 3 Governance & Human Oversight

- ☐ Does your organization have a defined AI Governance policy or Ethics framework?
- ☐ Have you identified which roles will serve as the "Human-in-the-Loop" for AI-flagged anomalies?
- ☐ Is there a process for regular auditing of automated risk-scoring models?
- ☐ Do you have an escalation path for vendors who fail AI-driven automated assessments?

Step 4 Stakeholder Alignment & Buy-In

- ☐ Has the Finance department approved the ROI model and budget?
- ☐ Is the Procurement team onboard with changes to the vendor onboarding workflow?
- ☐ Does Executive Leadership view TPRM as a strategic priority rather than just a checklist?
- ☐ Have you identified a "Project Champion" to lead the change management process?

Step 5 Staffing & Expertise

- ☐ Does your current risk team have the capacity to manage the transition to a new platform?
- ☐ Is there an internal or external partner available to help with initial data migration?
- ☐ Has training time been allocated for analysts to learn how to interpret AI-driven insights?
- ☐ Does it maintain audit trails, version control, and documentation history?

Score Your Readiness:

15-20 Checks: Ready for full-scale AI implementation.

10-14 Checks: Ready for a phased pilot; focus on data cleansing first.

Below 10 Checks: Focus on process standardization and data quality before adopting AI.



Get started today